

**CCIS TERMINATION GUIDELINES**  
**June 2017**

<b>TERMINATION/RELEASE FROM SUPERVISION PERIOD</b>					
	<b>SCENARIO</b>	<b>NOTES</b>	<b>TERMINATION REASON (17)</b>	<b>TERMINATION STATUS (18)</b>	<b>DATE</b>
1	<b>OFFENDER RELEASED FROM SUPERVISION</b>	Supervision period expired or granted early termination with no further judicial involvement; "Administrative Discharge" from Supervision when all conditions except costs/fines etc. are complete	1-Successful completion	1 - Released from Community Supervision	Supervision Termination Date
2	<b>OFFENDER RELEASED FROM SUPERVISION</b>	Terminated at violation hearing – <u>no</u> new case(s) pending	2-Unsuccessful completion Technical violation	1- Released from Community supervision	Date of Court Order / Journal Entry
3	<b>OFFENDER RELEASED FROM SUPERVISION</b>	Terminated at violation hearing – new case(s) pending	2-Unsuccessful completion New crime - misdemeanor or felony	1-Released from Community Supervision	Date of Court Order / Journal Entry
4	<b>OFFENDER RELEASED FROM SUPERVISION</b>	Sentenced to jail at violation hearing, but supervision terminated due to time served	2-Unsuccessful completion Technical violation	1-Released from Community Supervision	Date of Court Order / Journal Entry

## TRANSFER TERMINATIONS

	SCENARIO	NOTES	TERMINATION REASON (17)	TERMINATION STATUS (18)	DATE
5	<b>OFFENDER TRANSFERRED TO COURTESY SUPERVISION IN ANOTHER JURISDICTION OR COMPACT SUPERVISION</b>	Case still open in originating Court	7-Other	4-Transferred to other jurisdiction (excluding prison)	Date of Court Order / Journal Entry
6	<b>OFFENDER TRANSFERRED FROM ACTIVE TO INACTIVE / NON REPORTING SUPERVISION</b>	Movement from any level of active supervision to any inactive/non-reporting supervision	1–Successful	4-Transferred to other jurisdiction excluding prison.	Date of Court Order / Journal Entry
7	<b>OFFENDER TRANSFERRED FROM GRANT FUNDED INTENSIVE SUPERVISION TO GRANT FUNDED STANDARD/BASIC SUPERVISION</b>	Movement from intensive supervision to standard supervision	1–Successful	2-Transferred to basic supervision	Date of transfer
8	<b>OFFENDER TRANSFERRED FROM GRANT FUNDED INTENSIVE SUPERVISION TO NON-GRANT FUNDED STANDARD/BASIC SUPERVISION</b>	Movement intensive supervision to standard supervision (not a result of violation behavior)	1–Successful	2-Transferred to basic supervision	Date of transfer

## TRANSFER TERMINATIONS CONTINUED

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	<b>SCENARIO</b>	<b>NOTES</b>	<b>TERMINATION REASON (17)</b>	<b>TERMINATION STATUS (18)</b>	<b>DATE</b>
10	<b>OFFENDER TRANSFERRED FROM GRANT FUNDED STANDARD/BASIC SUPERVISION TO NON-GRANT FUNDED INTENSIVE SUPERVISION</b>	Movement from standard supervision to intensive supervision (violation behavior results in an increase in supervision)	Either Code 2-3-4 Unsuccessful Completion as applicable	13-Transfer to intensive supervision	Date of transfer
11	<b>OFFENDER TRANSFERRED FROM GRANT FUNDED STANDARD/BASIC SUPERVISION TO GRANT FUNDED INTENSIVE SUPERVISION</b>	Movement from standard supervision to intensive supervision (violation behavior results in an increase in supervision)	Either Code 2-3-4 Unsuccessful Completion as applicable	13-Transfer to intensive supervision	Date of transfer
12	<b>OFFENDER TRANSFERRED TO SPECIAL DOCKET</b>	No change in supervision status	CCIS remains active unless there is a status change	N/A	N/A
13	<b>OFFENDER TRANSFERRED TO SPECIAL DOCKET</b>	If supervision Level changes see lines 7, 8, 10 & 11	See lines 7, 8, 10 & 11	See lines 7, 8, 10 & 11	See lines 7, 8, 10 & 11

## TRANSFER TERMINATIONS CONTINUED

	SCENARIO	NOTES	TERMINATION REASON (17)	TERMINATION STATUS (18)	DATE
14	<b>OFFENDER TRANSFERRED TO RESIDENTIAL TREATMENT</b>	Any Halfway House, CBCF, or other residential treatment center	CCIS remains active unless there is a status change	N/A	N/A
15	<b>OFFENDER SENTENCED TO CBCF ON A NEW CASE WITH CURRENT SUPERVISION CASE CONTINUED.</b>	See lines 7, 8, 10 & 11 if Supervision status changes.	CCIS remains active unless there is a status change	N/A	N/A
16	<b>OFFENDER SENTENCED TO CBCF ON A NEW CASE WITH CURRENT SUPERVISION CASE TERMINATED</b>	As a result of current supervision case being terminated. See line 3.	See line 3	See line 3	See line 3

## INCARCERATION TERMINATIONS

17	<b>OFFENDER INCARCERATED IN JAIL, SUPERVISION NOT TERMINATED</b>	Supervision remains active while offender is incarcerated.	CCIS remains active unless there is a status change	N/A	N/A
18	<b>OFFENDER INCARCERATED IN JAIL, SUPERVISION TERMINATED</b>	Supervision is terminated during or as a result of incarceration	CCIS is terminated based on the journal entry. Select options 1-7 from CCIS listing.	Enter termination status based on the journal entry. Select options 1-14 from CCIS listing.	Date of Court Order / Journal Entry

**INCARCERATION TERMINATIONS CONTINUED**

	<b>SCENARIO</b>	<b>NOTES</b>	<b>TERMINATION REASON (17)</b>	<b>TERMINATION STATUS (18)</b>	<b>DATE</b>
19	<b>OFFENDER HAS BEEN SENTENCED TO PRISON ON A TECHNICAL VIOLATION – SUPERVISION TERMINATED</b>	Supervision is terminated due to prison sentence for technical violations.	2-Unsuccessful Technical violation	5-Prison	Hearing Date
20	<b>OFFENDER HAS BEEN SENTENCED TO PRISON FOR A NEW CONVICTION – SUPERVISION TERMINATED</b>	Supervision is terminated due to prison sentence for new conviction.	4-Unsuccessful New crime – felony conviction	5-Prison	Sentence Date
21	<b>OFFENDER HAS BEEN SENTENCED TO PRISON ON A TECHNICAL VIOLATION – SUPERVISION STAYS OPEN</b>	Supervision stays open offender sentenced to prison for technical violations.	CCIS remains active unless there is a status change with supervision (terminated/tolled).	N/A	N/A
22	<b>OFFENDER HAS BEEN SENTENCED TO PRISON FOR A NEW CONVICTION – SUPERVISION STAYS OPEN</b>	Supervision stays open offender sentenced to prison for technical violations.	CCIS remains active unless there is a status change with supervision. (terminated/tolled	N/A	N/A

**OTHER TERMINATIONS**

23	<b>MEDICAL/MENTAL HEALTH TERMINATION</b>	Supervision termination because medical or mental health reasons	7-Other	11-Other	Date of Court Order / Journal Entry
24	<b>CAPIAS/WARRANT ISSUED</b>	Offender not reporting/absconded supervision.	CCIS remains active until 90 days from issuance of capias.	N/A	Between 1-90 days from issuance of capias.

**OTHER TERMINATIONS CONTINUED**

	<b>SCENARIO</b>	<b>NOTES</b>	<b>TERMINATION REASON (17)</b>	<b>TERMINATION STATUS (18)</b>	<b>DATE</b>
25	<b>CAPIAS/WARRANT ISSUED</b>	Offender not reporting/absconded supervision.	Terminate if still at large after 90 days. 2-unsuccessful.	7-Absconder, AWOL, Capias	More than 90 Days after issuance of capias.
26	<b>DEATH</b>	Neutral termination	7-Other	10-Abated by Death	Date of Court Order / Journal Entry
27	<b>DEPORTATION - REGARDLESS IF COURT TERMINATES CASE OR NOT</b>	Neutral termination	7-Other	11-Other	Date of Journal Entry
28	<b>CASE IS DISMISSED, CLOSED, EXPUNGED, AND/OR OVERTURNED</b>	Administrative Close of Interest by legal authority Only	6-Administrative Release	9-Administrative Release	Date of Court Order / Journal Entry

**Version One: 6-30-17**